

**EMMET COUNTY
DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING
May 1st, 2025
Meeting held at 8:30 a.m.
Emmet County Drop-Off Center
7363 Pleasantview Rd. Harbor Springs, MI.**

Members Present: D. Keiser, Chairperson, Vice Chairperson; D. Fuller; Secretary, D. Mapes,
J. Kargol, B. Dohm, B. Gutowski, A. Bawkey

Members Absent:

Members of Public: G. Muir

Staff Members: J. Steffel; J. Brubacher

Call to Order

D. Keiser called the meeting to order at 8:30 a.m.

Public Comments

None.

Minutes

The minutes of the April 9th, 2025 DPW meeting were reviewed. D. Fuller motioned to approve the April 9th minutes; J. Kargol supported. All present voted in Favor.

Financials

The April financial report was reviewed by J. Steffel. D. Mapes motioned to approve the April financials; B. Gutowski supported. All present voted in favor.

Operations Update (Old Business)

Personnel: Natalie Gibbons, summer intern will start on May 19th, Theodore Marshall, Seasonal Transfer Station attendant will start on June 2nd.

Part 115: The next meeting is scheduled for May 5th at the Emmet County EMS Building on Eppler Rd. at 10:00 a.m.

Compactor Decommission Re-bid: The re-bid was for the de-commission and rebuild of Compactor #1. The original bid was designed for a bid on three phases (electrical wiring, de-commission, and re-build). Only one bid was received from the original RFP from Windemuller Electrical just for the electrical wiring. Three bids were received for the Re-bid RFP: Sommer Solutions only for the de-commission; Harbor Springs Excavating only for the de-commission; and Bay Area Demolition & Excavating for the de-commission and rebuild. Bay Area Demolition & Excavating was the only contractor to include the demolition, concrete foundations, and engineered trench drain per the Engineer's specifications on the RFP. Sommer Solutions bid was cheapest for the demolition. However, they failed to attend any of the two mandatory walk-through meetings, or to include the required RFP documents. B. Gutowski Motioned to recommend to the Board of Commissioners that the re-bid be awarded to Bay Area Demolition and Excavating for the de-commission and re-build for \$164,503.00, and Windemuller

Electrical as the only bidder for the electrical wiring at \$27,100.00; D. Mapes supported. All present voted in favor.

Asphalt Project, Roofing Project: J. Steffel gave a brief overview of current projects that will be happening around the facility starting later in May.

Wood Grinding: J. Steffel gave an update on the Emmet County ice storm debris management project, the wood chip grinding happening at the facility by Deering Tree Service, and the schedule for grinding at the Emmet County storm debris drop sites. Wood chips are being hauled by Deering Tree Service to the Co-gen Biomass facility in Grayling.

Other Business (New Business)

2025 MRC Conference: The 2025 MRC Conference is being held at The Muskegon Convention Center on May 13, 14, & 15. Ashley Bur and Lindsey Walker will be representing Emmet County Recycling. J. Steffel shared the online link to the MRC Conference schedule.

Power Outage and Storm Damage: J. Steffel gave an update on an insurance claim for damages suffered from a power outage on May 20th just before the ice storm. J. Steffel expressed concern over the facility not having a generator to keep operations running during power outages, and shared the idea of budgeting for one in the DPW capital budget in 2027. The DPW Board consensus is that a generator should be placed in the 2026 capital budget plan.

D&W Drop Site: J. Steffel updated the board on concerns from the property owner of D&W Plaza. The main concern is the draw of homeless people to the drop site, and the littering that ensues. There is a potential that we could lose the site due to these issues. The drop site is raked and cleaned at least bi-weekly by Emmet County Recycling staff during the summer months. Fence repairs are also done by ECDPW staff. J. Steffel asked the board to share ideas on how to manage the issue. J. Steffel will contact 911 to file a complaint and request more surveillance of the area.

Public Comments

None.

Round Table Discussion

None.

Meeting Adjourned: 9:25 AM

Next Meeting: Thursday, June 5th at 9:30 AM, at the Emmet County Drop Off Center, 7363 Pleasantview Road, Harbor Springs.